



## **Examiner Theory Course Information**

This one-day Examiner Theory Course (ETC) is a pre-requisite for the issue of a General Aviation or Airline Flight Examiner Rating and is conducted in accordance with AC 61-19 Appendix 1 and the privileges issued to Flight Test NZ by CAA. The course covers the generic practices and techniques of flight examining.

Flight Test NZ is a Part 141 aviation training organisation, established in 1998, and has extensive experience as flight examiners and in delivering these courses.

In accordance with Part 141 photo identification is required. Please bring your logbook, a photo ID, eg Drivers' Licence, Passport, or Airport ID Card, and your CAA client number.

## **Examiner Theory Course Content**

- Aviation System Structure, Knowledge and Culture
- The Role of the Examiner
- Examiner Certificates
- Examiner Preparation & Device Eligibility
- Flight Test Conduct
- Examiner Techniques
- Intervention Techniques
- Communication & Questioning
- Non-Technical Skills & Threat and Error Management
- Flight test Documentation and Administration

## **Practical training**

Following the ETC, you will need to complete practical training. The practical component of your training is typically conducted in house by the organisation you are working for. Consequently, this practical training varies with the type of organisation, the examiner rating (General Aviation or Airline) and privileges you are applying for. It typically incorporates an observed flight test, then conducting one or more tests under observation of another examiner. Practical training is not part of this Examiner Theory Course.

## **Issue Flight Test**

Rule 61.901(a)(5) requires that the final stage of your journey to becoming a Flight Examiner is to successfully demonstrate to the Director your ability to perform the duties of an airline or general aviation Flight Examiner (as applicable).

A demonstration in accordance with the flight test described in Appendix II of AC61-19 meets this requirement. This involves a CAA conducted flight test in an aircraft or acceptable simulator. You are responsible for arranging this test and the associated CAA fee.

AC61-19 requires the examiner rating issue flight test to be completed within 12 months of the theory course.

## **Pre-Examiner Theory Course readings from the CAA website:**

- For Airline examiners - Part 135/125/121 Rule and the associated AC relating to training and competency, and Flight Test Standards Guide for Instrument Rating. This

will set you up with base knowledge of the appropriate Rule for the organisation you are working for.

- For General Aviation examiners the Flight Test Standards Guides for the PPL issue; and Instructor rating.
- For both Airline and General Aviation examiners, the Flight Test Standards Guide for Flight Examiner rating. This provides an overview of various examining tasks and requirements.
- Note there are no Flight Test Standards Guides for Part 135/125/121 competency checks.
- Part 61.21 and 61.25 and Part 61 Subpart S Flight Examiner Rating.
- AC 61-19.

**Course attendance:** You must attend the entire course. If the required attendance is not met, a course credit cannot be issued, and forfeiture of fees will apply. You will need to re-enroll and attend another course to qualify, so please allow sufficient travelling time to ensure you report early and attend all hours that the course is operating.

#### **ETC Credit and Validity**

There is no formal examination. The 12 month course credit can only be achieved by full attendance and active participation, and satisfactory demonstration to the presenter of examining technique development during the course.

Upon successful completion of the course you will be issued a logbook label and course certificate.

**Course fee** is payable within 7 days upon completion of the theory course. The theory course fee plus share of presenter travel expenses (if applicable) are adjusted depending on the numbers of fee paying persons attending. Please refer to our website for fees.

**Cancellation** within 5 days of course, late arrival, or failure to attend may result in forfeiture of fees. In this situation an invoice will be issued and by enrolling in the course you agree to the payment of the course fee in the event of a cancellation or failure to attend.

If you have any queries please contact me - [steve.kingsbury@flighttestnz.co.nz](mailto:steve.kingsbury@flighttestnz.co.nz) or 0292284021.

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